



## **CENTRAL BOARD OF SECONDARY EDUCATION**

*(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)*

**"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110092**

**F- MF/Kochi/2014**

**Dated: 29.1.2014**

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\_\_\_\_\_  
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**Subject : Short term tender for Providing Lecture/Meeting Room Furniture for Kochi.**

Sir,

The CBSE intends to provide quality furniture for Lecture/Meeting Room at Kochi manufactures /authorized dealers may apply on the prescribed format annexed herewith. EMD of Rs. 20,000/- in the form of DD/BD in f/o the Secretary, CBSE Delhi is to be annexed. Tender complete in all respect must be submitted latest by 06/02/2014 upto 2.00 p.m. & dropped in the tender box placed at Reception Counter, CBSE HQ Building, 2 CC, Preet Vihar, Delhi-110092. Incomplete & conditional tenders shall be summarily rejected. The Secretary, CBSE reserves the right to reject any or all the tenders without assigning any reason thereof.

**Joint Secretary (A & L)**

## **IMPORTANT INSTRUCTIONS TO THE TENDERERS**

1. Incomplete and conditional tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. Interested Agencies shall be required to enclose all requisite documents along with catalogues etc.
4. Any additional information required by CBSE in respect of the work experience shall be submitted by the tenderers within three days, failing which the offer shall not be entertained.
5. Tenders received without EMD of Rs. 20,000/- in the form of a Demand Draft shall be summarily rejected.
6. The authorized signatory must quote his telephone & mobile numbers.
7. The tenders shall be opened on 06/02/2014 at 2.30 p.m.
8. The tenderer shall be liable to submit a sample of the Chair and Table along with the tender.

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Last date of submission:06/02/2014  
Upto 2:00 p.m.

**Note :** Tenderer must read the Important Instructions  
Instructions to the Tenderers before filling the particulars in this part.

## 1. Credentials of the Tenderers

- 1.1 Name of the Agency with .....  
Regn. No. ....
- 1.2 Office Address and .....  
Tel. No. ....
- 1.3 Name(s) of the Proprietor/ .....  
Partners .....
- 1.4 PAN/TAN No. ....

(with documentary evidence)

- 2.0 Has the firm been ever debarred/Black .....  
Listed by any organization ? .....  
If 'Yes' the details thereof. ....

2.1 The organizational set-up including  
Technical infrastructure/staff strength in all the categories.  
.....

2.2 Particulars of Demand Draft annexed as Earnest Money  
.....

Amount : .....

(Signature of the tenderer)

With complete address and seal

Tel. No. : .....

Mobile No.: .....

<b>Schedule of Works</b>				
Description	Qty	unit	Rate	amount
Supply and Installing Table of Size 1200mmx600mmx750mm, Top is made up of 25mm thick Prelaminated MDF board with PVC edge banding, The under structure is made up of Rectangular CRCA section with epoxy powder coated with min 40-60 microns thickness with level holder on the bottom of the legs. Complete and as per the enclosed drawing and direction of Engineer-in-Charge.	<u>35</u>	<u>nos</u>		
Providing and fixing revolving chairs made of SS 202 grade 1" ERW pipe of 16 gauge seat and back is made of 12 mm hot press single ply and provided with 40/50 density pure foam (Feather foam make) and covered with premium quality of leatherite / fabric. The chair could be single/ duo colour fabric combinations as per Engineer In Charge. The chair shall be provided with 120 mm BIFMA passed gas lift and conventional tilt mechanism with one lever control for lock and seat height adjustment. Plate thickness shall 2.5 mm and angle is 3~18 (BIFM passed) with poly urethane one pipe handle and nylon base having 1359 kg weight capacity as per BIFM standard. High back revolving chair sample to be approved by Engineer In Charge.	<u>10</u>	<u>Nos</u>		

<p>Providing medium back chairs made of SS grade 202 1" ERW Stainless steel 202 grade pipe of 16 gauge, seat and back is made of 12 mm hot press single ply and provided with 40 density pure foam (Feather foam make) and covered with premium quality of leatherite / fabric. The chair could be single/duo colour fabric combinations as per Engineer In Charge . The chair shall be provided with 120 mm BIFMA passed gas lift and conventional tilt mechanism with one lever control for lock and seat height adjustment. Plate thickness shall 2.5 mm and angle is 3~18 (BIFM passed) with poly urethane one pipe handle and nylon base having 1359 kg weight capacity as per BIFM standard. Medium back revolving chair sample to be approved by Engineer In Charge.</p>	<b><u>10</u></b>	<b><u>Nos</u></b>		
<p>Supply of medium back chairs made of SS grade 202 1" ERW pipe of 16 guage seat &amp; back is made of 12 mm hot press ply with bottom covered &amp; mounted firmly on the SS frame. The chair could be single /duo color fabric/leatherite combinations as per EIC / Architect. the chair shall be fixed type resting on four legs with neoprene/rubber shoes. The hand rest SS pipe shall be suitably curved moulded wood handle of 25 mm ~ 30 mm thick, 250 ~ 300 mm with high quality paint finish fixed thereon. Fixed chair sample to be approved by Engineer in Charge.</p>	<b><u>50</u></b>	<b><u>Nos</u></b>		

**Gross amount :**

Accepted by me  
Sign. of Prop./Manager  
Seal of firm

Add. \_\_\_\_\_

Tel./Mob.No. \_\_\_\_\_

## Terms & Conditions

1. The work shall be executed as per the approved drawings & the specifications.
2. The authorized agency/manufacturer may apply. The approved brands are Godrej, Delite, Hi Tech, Delite Kom, Intex, Prime.
3. Completion time would be 20 days after issue of work order
4. The colour pattern/design shall be got approved through the Engineer In charge.
5. The joinery of the piping & wood work has to be perfect with butt joints, welds duly grinded & thorough.
6. In case of delayed execution of work, penalty @ 1% per week shall be levied subject to maximum of 5%.
7. No advance payment shall be made to the agency. Final payment shall be released within 20 days of the supply of full quantity.
8. Security equivalent to 5 % of the value of work shall be retained for a period of one year. The Security/B.G. shall be released provided there is no deficiency noticed during the defect liability period. Alternatively, the agency shall be required to give a Bank guarantee for equivalent amount.
9. No T & P shall be issued by the Board.
10. In case of any dispute, Chairman CBSE shall be the sole Arbitrator & his decision shall be binding on both the parties.
11. All rates should be inclusive of all taxes, freight, cartage, Labour ect. complete. Nothing extra shall be payable.

Accepted by me  
Sign. of Prop./Manager  
Seal of firm

Add. \_\_\_\_\_

Tel./Mob.No. \_\_\_\_\_